



gateway
school of english

SUMMER JUNIOR PROGRAMME

Pre-arrival Information for Juniors

Welcome to Malta and to Gateway School of English! We are delighted to receive you on our premises and hope that the entire package of your stay, including aspects of academics, accommodation and leisure, will not only meet but also exceed your expectations. In fact, we would like to take this opportunity to congratulate you on enrolling at GSE! You have made an excellent choice in deciding to combine your English language learning with a visit to our beautiful islands. Thanks to Malta's history as an ex-British colony, English enjoys official language status along with Maltese, and this guarantees exactly what you, as a student investing in your education in another country, are looking for: an environment that produces top quality results in a very special and unique place. This is the reason why Malta is such a favourite destination among students who are looking for a balance of classroom and culture while having some real holiday fun! Moreover, with our typical hospitality, approachability and our emphasis on individual attention, here at GSE, we go the extra mile in ensuring that our students have the best stay possible, and are always at your service, eager and willing to address any of your queries and concerns.

Your first day

On your first day in Malta you will be picked up from the airport by one of our members of staff. Don't forget to look out for the purple GSE logo! You will be taken to your host family or the junior residence, where you will be given a chance to unpack, get comfortable and have a rest. You can then take a look around the surrounding area by going for a relaxing walk to get your bearings and find out what amenities are close at hand. The majority of our host families are located within 10 to 20 minutes' walking distance from the school. Students staying with host families which are located within more than 25 minutes' walking distance from school will be provided with school transport.

On your first day of lessons, you will walk to the school with your host parents (if you are staying at a host family nearby the school) or come to school by private transport (if you are staying at the junior residence). If you are staying with a host family nearby you may go directly to the centre for the rest of your stay, you will be shown the way to school only on your first day.

If you have taken the test online, then that's great! You will join a class as soon as you arrive at the centre. If you have not, then you will need to take the placement test. This will take around one hour and it is important for us to place you in the correct class with other students of the best level.

Remember, there is no pass or fail! Once you join a class, it is important to remember to have fun and get to know your classmates; it is the best way to learn English!

Timetable

9:00-10:30 = General English

10.30-11:00 = Break

11:00-12:30 = General English

Checklist – what you will need

- A towel
- An adapter for your electronic devices
- Pen and notebook for school
- Toiletries
- Swimming trunks/ Swimsuit – you never know when the weather is good enough for a swim!
- Any medication that you must take regularly
- Any allergy medication you will need to take in case of an emergency
- Comfortable and appropriate clothes
- Some pocket money – just in case you want to buy some water or a snack during break

Laundry

If you are staying with a host family the host mother/father will do the laundry free of charge, some host families also charge a minimal fee for laundry. Please discuss this with your host mother/father on your first day.

If you are staying at the junior residence and wish to have your clothes washed during your stay, this is possible for a small fee. All you need to do is put everything in a bag and leave it at reception on Friday morning after breakfast.

Trousers and jeans washed and ironed = €2 /item

Overwear washed and ironed = €1/item

Underwear = 35c/item

General Rules and Regulations

- Speak English – at all times!
- Don't use your phone in class, unless the teacher tells you to.
- Respect the school – do not dirty the walls or furniture
- Respect the staff and host family – you will get the same in return!
- Take care of your personal and expensive belongings
- Do not leave the residence or host family when you return from evening activities, unless you get permission from the school beforehand.
- Do not use the kitchen appliances without permission from the host family
- Keep your room neat and tidy.
- Keep the noise level low at host families and the residence.
- Do not take friends to your host family without permission

- Do not drink alcohol, smoke or take illegal substances during your stay at GSE, at school, at the residence and at the host family.
- Do not walk around the residence in beachwear.
- Do not move furniture in your room around.
- Respect your curfew (Monday to Sunday until 23:30 hrs.)
- Be on time for lessons, excursions and activities.
- Follow group leaders' instructions when on activities.
- Speak to your teacher/academic manager/activity leader should you have any issues.
- Do not take photos or videos of other students without their consent. Delete any media if a student present asks you to.

Junior Homestay / Host Family accommodation guidelines:

Students on full board basis are entitled to:

- breakfast – this includes at least fruit juice, cereal, fresh bread or toasted bread, jam, slices of ham/cheese, a hot drink (tea or coffee), and free flow of water;
- lunch – packed lunch consisting of 1 large bread roll, fruit, a sweet dessert (chocolate bar or croissant) and a cold drink (water or fruit juice);
- dinner – consisting of a warm meal, a dessert such as ice-cream or seasonal fruit, and free flow of water.

Special dietary requirements are to be communicated upon booking and confirmed by the school.

Students are not allowed to use kitchen appliances without the permission of the host parents.

Provision of house keys to students is at the discretion of the host parents.

Students are not allowed to leave the host family after returning home from evening activities unless they ask for permission from the school's staff. Host families will inform the school immediately should students fail to return home after evening activities. Respect your curfew (Monday to Sunday until 23:30 hrs.)

Students are expected to keep their rooms tidy and be considerate when living with host families. Any damages caused by the student will have to be paid for in full before departure.

The school is not responsible for any valuables carried by the student in the event of loss of or damage to such valuables. It is advised that students keep their valuables locked in their suitcase throughout their stay in Malta.

Students are not allowed to invite friends or colleagues to the host family's house without the permission of the host parents. Students cannot organise parties in the host family's home. Excessive noise is not allowed and any disturbance to public peace will result in immediate expulsion.

Most of Gateway's host families provide free Wi-Fi however this is not standard as some host families charge a minimal fee for the use of Wi-Fi. It is recommended that students check the host family details which will be provided to the student upon booking. Any Wi-Fi charge and cost will be included in the host family details.

Host families normally provide a free laundry service for a reasonable number of clothes.

Host parents will show the way to school / school transport pick up point (when transport is needed) to students on the first day of school, as well as the meeting point for activities' transport.

If a student wishes to change his/her host family during his/her stay in Malta for a valid reason, the school will do its best to accommodate the student's request if an alternative accommodation is available at the time. Student wishing to change their accommodation are requested to put forward their complaints by approaching the accommodations manager, a staff member or group leader (in the case of students travelling as part of an organised group).

Students will be expelled immediately without any warning and sent back home without any refund if they are found under the influence of alcohol in the host family's house or in possession / under the influence of illegal substances. All repatriation expenses will be incurred by the parents.

Smoking is not allowed in host families.

Junior School Residence accommodation guidelines:

All residence rooms include an ensuite bathroom with shower and toilet. Rooms are not fully air-conditioned but have ceiling fans.

All bedrooms and bathrooms are cleaned every day and bed linen is changed once a week. Towels are supplied and changed everyday.

Only students of the same gender are allowed to share the same room.

Students will be expelled immediately without any warning and sent back home without any refund if they are found under the influence or in possession of alcohol in the rooms or in possession or under the influence of illegal substances. All repatriation expenses will be incurred by the parents.

Smoking is not allowed in the residence.

Students will not be allowed to go around in beachwear while on the residence premises.

Students are not allowed to invite guests in the rooms and are not allowed to congregate in each other's rooms. Excessive noise is not allowed and any disturbance of public peace will result in immediate expulsion.

Furniture in bedrooms cannot be moved. Any damage caused to furniture will have to be paid for in full before departure. A damage deposit is to be paid on arrival and kept in the hotel safe. The deposit is returned on departure if no damages are found in the room. The hotel also reserves the right to deduct compensation to be given to any guest/neighbour who seriously complains about disturbances caused by the students.

Curfew times for students staying at the residence/hotel (not when on the organised school social programme) are as follows: Monday to Sunday until 23:30 hrs.

There will always be a group leader 'on duty' during the night to ensure that students abide by the curfew times and that there will not be any disturbance to other residents throughout the night. Failure to comply with both curfew times as well as the rules of the residence will result in immediate expulsion.

Meals:

- breakfast is buffet and consists of tea/coffee, variety of bread (toasted or fresh), variety of cereals, variety of hams and cheese, milk, butter, jam and other spreads, variety of juices and fruit and free flow of water;
- packed lunch consists of 1 large bread roll, fruit, a sweet dessert (chocolate bar or croissant) and a cold drink (water or fruit juice);
- dinner is also buffet with a choice of starters, main course and desserts as well as free flow of water.

Leisure / Social Programme guidelines

Students are accompanied by school group leaders during all activities. There is 1 group leader assigned to every 15 students.

A fully licensed guide is provided during cultural excursions and visits to historical attractions.

The school reserves the right to make changes to the leisure programme due to weather conditions or any other reasons beyond its control. If an excursion has to be replaced by another excursion, the school will inform the students

and/or the group leader leading the group at least 24 hours before the excursion, and another excursion of an equivalent price will be provided instead.

Students are requested to be punctual for excursions and to be at meeting points at the appointed times. Late arrivals will be left behind and no compensation will be provided to students who miss excursions.

Students are requested to follow the group leaders' instructions when on school organised activities.

The school will not be responsible for damage or loss of students' possessions during activities.

The school ensures that all operators/suppliers of activities (such as transport, boat companies, attractions etc.) are fully licensed by the relevant authority and are fully covered by an insurance policy. The school always keeps a copy of the most recent insurance policy as well as a copy of the license.

Those students who do not have a prepaid activity programme can sign up for activities during break at the Junior Centre/School.

Timetable for activities: Departure from school ALWAYS at 1pm

Afternoon activities: 13:00 – 17:30

Evening activities: 19:30 – 22:30 / 23:00

Please make sure you bring your beachwear to school every day.

Pick up drop off points for evening activities: please check with your group leaders for pick up / drop off points for activities depending on the location of your host family. Pick up / drop off for students staying at the Junior Residence is always at the main entrance of the school residence.

Tuition guidelines

The placement test is always held on the first day of school to ascertain the level of the student.

An academic manager is always present on the school premises during classes and students are encouraged to discuss any academic matters with the manager on site. Should a student wish to change the level he/she is encouraged to approach the academic manager. After discussing the matter with both the student as well as the teacher the academic manager will give the consent to the student to change his/her group. Students are not allowed to change class unless they have the permission from the academic manager.

The school is to be informed of any special needs or learning difficulties of students prior to arrival.

The maximum number of students per class is 15.

Course material is provided by the school however students need to bring with them writing material i.e. pens and paper.

Teachers have a right not to accept students in class if they are more than 15 minutes late.

If a public holiday falls on a weekday, lessons will not be recovered on other days; however students will be given a free beach trip activity in the morning as a form of compensation.

Students are encouraged to participate in lessons. Students who disrupt lessons will not be accepted in class and will be reported to the academic manager who will take necessary action.

Students are advised to walk around the school premises decently dressed. Walking barefooted & beachwear is not permitted.

Damages caused to premises or the school property will have to be paid for in full by the student before departure.

ADDRESS OF THE SCHOOL:

San Gwann St Clare College (Primary School)

Myrtle Avenue

San Gwann

Google Maps link:

<https://www.google.com/maps/place/San+Gwann+Primary+School/@35.9093119,14.4719635,16.25z/data=!4m5!3m4!1s0x130e45570a992d71:0xb89170dec4c8f1cc!8m2!3d35.9092144!4d14.4754236>

Facilities:

Surrounding grounds

Near shops

Free Wi-Fi

ADDRESS OF THE JUNIOR RESIDENCE:

Porziuncola House

Coast Road,

Bahar ic Caghaq (Naxxar)

Please note that although the address says Naxxar, the residence is very close to St Julian's.

Google Maps link:

<https://www.google.com/maps/search/Porziuncola+Coast+road/@35.9329347,14.4596341,16.29z>

Facilities:

Surrounding gardens

En-suite bathrooms

100 metres away from the beach (rocky/pebble beach)

Near water park (Splash and Fun)

Gateway School of English

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